



William Rhodes Primary & Nursery School,
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William Rhodes Primary & Nursery School Nursery Admissions Policy

In designing and implementing policies, the school aims to demonstrate its positive approach to inclusion.

Admission Arrangements:

All children are entitled to a free Nursery place the term following their 3rd birthday for 15 hours per week during school term times.

This policy covers the following:

- Admission dates
- Process for allocating Nursery places.
- Nursery admissions oversubscription criteria

Please contact the school office ☎ 01246 234626 to register a request for a place in Nursery or come into the school and complete a registration form.

Important information:

- The earliest a child can be admitted to William Rhodes Nursery is the term after their 3rd birthday.
- There are three admission points each year: September, January and April.
- The standard number for admission into our 3-year-old Nursery is 16. If numbers allow, we can increase to 24 assuming funding is sufficient.
- Admission to Nursery does not automatically entitle the child to a place in the school's Reception class.
- All applications for Nursery must be made directly to school.
- You can register interest in a place for Nursery at any time, but this doesn't mean that a place is available automatically. This will depend on spaces available.
- Parents/ Carers will be advised a month before their child's 3rd birthday whether their child has a place to start the term after they are 3 years old.
- Places will be allocated using the criteria below (in the case of oversubscription).
- When Parents/ Carers are advised that they have a place, they must confirm in writing their intention to take the place within 5 working days.
- If the Parents/ Carers do not confirm your child's place in writing within 5 working days of you receiving the acceptance letter, the child's place will be withdrawn.

Nursery Admissions oversubscription criteria

If we receive more applications than places available then children will be admitted in the following order:

1. Children with an Education, Health and Care Plan;

2. Children in Public Care 'Looked After Children';
3. Children whose permanent residence is in close proximity to the school.
4. Children who have a sibling attending the school at the time of admission;

In the event of a tie-break, the child with closest proximity calculated as a direct straight line from the child's permanent place of residence to the Nursery.

Non-attendance

In order to keep your child's place open during their time at Nursery, it is essential that planned absences must be applied for using the schools 'exceptional absence from school request' form. If your child is absent without leave for more than 15 days in a block or if their attendance is irregular and under 60% we reserve the right to withdraw their place. If we are concerned about irregular attendance, we will send a warning letter to parents giving them time to improve before withdrawing the place.

Transition into Reception

It is highly recommended that children leaving our Nursery attend our Reception class. This is good for them as they already know the school and will have friends here. It is essential that you apply for a place through Derbyshire County Council admissions as having a place in our Nursery does not guarantee you a place in the Reception class.